

1-26-1918

Board of Trustees Meeting Minutes 1918-01-26

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

Dec. 27

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Reynolds, Shatzel. Nays, none. Motion declared carried.

Moved by Shatzel and seconded by Reynolds that the Board now adjourn to meet at call of President Ganz. All members voted aye. Motion declared carried.

Meeting adjourned.

Attest: J. E. Shatzel Secretary

E. H. Ganz President

Fostoria, Ohio, January 26, 1918

Minutes of meeting of Board of Trustees of the Bowling Green State Normal College, held at the Hayes House, Fostoria, Ohio, on Saturday, January 26, 1918, in pursuance to call of President Ganz.

Members present: President E. H. Ganz, Vice President J. E. Collins, and F. E. Reynolds. Secretary J. E. Shatzel absent on account of illness. President of the College, Dr. H. B. Williams, also present.

President Ganz presided and F. E. Reynolds acted as secretary pro tem.

Reading of minutes of previous meeting dispensed with due to absence of Secretary Shatzel.

Dr. Williams formally announced the death of James D. McDonel and at the conclusion of his remarks presented and read the following resolution prepared by Secretary Shatzel, to-wit:-

RESOLUTION

WHEREAS, death has taken James D. McDonel, a member since its creation of the Board of Trustees of the Bowling Green State Normal College, from the activities and associations of the present life; and

WHEREAS, the remaining members of said Board of Trustees, deeply regretting the loss of their beloved associate, desire to officially and individually express their high regard of the deceased and perpetuate his memory in the permanent records of the institution he so faithfully served; and

WHEREAS, said James D. McDonel consistently exemplified the best ideals in life and characterized his various activities by courageous and unfailing devotion; and in the doing of his work was just and magnanimous toward all his fellow-men; therefore be it

RESOLVED, that in the death of James D. McDonel a distinct loss has been sustained by the community in which he lived, but a far greater loss has fallen upon his immediate family and associates, among the latter being the surviving members of the Board of Trustees aforesaid and Dr. H. B. Williams, President of the College, all of whom deeply deplore this untimely severance of a most delightful fellow-ship.

RESOLVED, that these resolutions be entered at length upon the permanent records of the Board and an engrossed copy thereof be forwarded at once to the family of the deceased.

Edward H. Ganz, President
J. E. Collins, Vice President
J. E. Shatzel, Secretary
F. E. Reynolds

Moved by Collins and seconded by Reynolds that said resolution be adopted and entered on the minutes in full. All members voted aye and resolution declared adopted.

Dr. Williams reported the collection of the following sums of money for the month of December, 1917, to-wit:- Farm receipts for December, \$63.90; rent from A. C. Albaugh, \$15.00, a total of \$78.90. Dr. Williams was directed by the Board to retain said funds in his hands for the present, owing to the death of Treasurer McDonel.

President Williams reported results of a visit to the Hydraulic Press Brick Co. of Cleveland, attended by President Ganz, Secretary Shatzel, President Williams of the College, and Contractor Steinle, on Jan. 18, 1918. It was learned in a conference with Mr. Chapin, of the Hydraulic Press Brick Co., that two kilns containing approximately 52,000 brick, intended for the completion of the training school building, had recently been burned.

Mr. Chapin called his yard superintendent at Roseville and instructed him to forward to the Steinle Construction Co. at Bowling Green twelve sample bricks representing the range of color and texture of these kilns. President Williams stated to the Board that the sample bricks had been received and inspected by Mr. Corl, foreman of the Steinle Construction Co., and himself, and it was their opinion that three out of the twelve samples could not be used on the job, and President Williams suggested that Mr. Chapin of the Hydraulic Press Brick Co. be requested to have his yard superintendent at Roseville visit the training school job in order to enable him to grade the two kilns of brick so as to match the bricks already in the walls. On motion of Reynolds seconded by Collins, President Williams was instructed to make this request of Mr. Chapin. All members voting aye and motion declared carried.

Dr. Williams presented the following pay rolls for action of the Board, to-wit:-

| | | | |
|----------------------|-------------------|-------|----------------|
| H. B. Williams | President | 1 mo. | 358.33 |
| E. G. Walker | Dean | 1 " | 229.16 |
| G. W. Beattie | Instructor | 1 " | 233.33 |
| F. G. Beyermann | " | 1 " | 200.00 |
| C. J. Biery | " | 1 " | 222.22 |
| Mary T. Chapin | " | 1 " | 172.22 |
| Nancy J. Church | " | 1 " | 111.11 |
| Allan W. Grissom | " | 1 " | 144.44 |
| Harriet S. Hayward | " | 1 " | 211.11 |
| E. G. Hesser | " | 1 " | 211.11 |
| W. P. Holt | " | 1 " | 222.22 |
| Rea McCain | " | 1 " | 194.44 |
| Ruth McConn | " | 1 " | 127.77 |
| Donnis Martin | " | 1 " | 133.33 |
| E. L. Moseley | " | 1 " | 233.33 |
| J. R. Overman | " | 1 " | 233.33 |
| J. E. Talbot | " | 1 " | 222.22 |
| L. L. Winslow | " | 1 " | 222.22 |
| J. W. Zeller | " | 1 " | 222.22 |
| W. L. Spencer | Extension Teacher | 1 " | 222.22 |
| Harriett Z. Campbell | " | 1 " | 194.44 |
| Marie E. Simpson | Librarian | 1 " | 100.00 |
| Rosa M. Wensinger | Asst. Librarian | 1 " | 76.19 |
| Effie Alexander | Critic Teacher | 1 " | 116.66 |
| Maude Cottingham | " | 1 " | 111.11 |
| C. Myrtle Dunn | " | 1 " | 111.11 |
| Ella Holley | " | 1 " | 111.11 |
| Lucy H. Meacham | " | 1 " | 116.66 |
| Grace M. Poorbaugh | " | 1 " | 116.66 |
| | | | <u>5180.27</u> |

| | | | |
|--------------------|-----------------------|-------------|---------------|
| F. W. Toan | Financial Clerk | 1 mo. | 100.00 |
| Marion Griffeth | Clerk | 1 " | 66.66 |
| A. C. Albaugh | Chief Engineer | 1 " | 90.00 |
| John Meyers | Janitor | 1 " | 60.00 |
| LaVergne Ellsworth | Stenographer | 1 " | 60.00 |
| M. O. Campbell | Engineer | 1 " | 75.00 |
| C. W. Kistner | Helper in Power House | 16 1/3 das. | 1.94 |
| W. E. Frost | Janitor | 1 mo. | 20.00# |
| Roy Graf | Farmer | 1 " | 50.00 |
| Mrs. J. H. Wilkins | Janitress | 15 1/2 das. | 1.60 |
| Mary Helen Case | Stud. Asst. Library | 116 hrs. | 15¢ |
| Gladys Ridsen | " | 2 1/2 hrs. | 15¢ |
| Lois Crawford | " | 10 1/2 hrs. | 15¢ |
| A. L. Boyer | Farm Laborer (Emerg.) | 8 hrs. | 30¢ |
| | | | <u>599.90</u> |

#Incapacitated from earning full salary on account of an injury to his left hand.

Dr. Williams also presented the following claims and expense accounts for action of the Board, to-wit:-

1916-17 Appropriations

| | | | |
|-----|---------------------------------------|-------|-------|
| F-1 | Steinle Construction Co., Fremont, O. | Glass | 39.00 |
|-----|---------------------------------------|-------|-------|

1917-18 Appropriations

| | | | |
|-----|---|------------------|------|
| A-2 | The Steinle Construction Co., Fremont, O. | Labor on 4 doors | 5.40 |
|-----|---|------------------|------|

| | | | |
|-----|--|-----------------|--------|
| C-3 | Ohio Northern Public Service Co., City | Coal | 6.13 |
| | Hisylvania Coal Co., Columbus | " | 265.95 |
| | T. & O. C. Ry. Co., City | Freight on coal | 57.50 |
| | " " " " | " " " | 47.55 |
| | Geo. M. Jones Co., Toledo | Coal | 114.14 |
| | C. E. Patterson, City | Hauling coal | 35.15 |
| | C. E. Patterson, City | " " | 20.00 |
| | Geo. M. Jones Co., Toledo | Coal | 109.72 |
| | Eugene Jones, City | " | 117.85 |

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C-3 (Continued)

Eugene Jones, City
T. & O. C. Ry. Co., City
A. E. Hughes & Co., City
" " " " "
" " " " "

Coal 39.67
Freight on coal 167.76
Hauling coal 16.88
" " 17.56
Coal 54.00

C-4

H. B. Williams, City
H. B. Williams, City

Postage 17.11
" 4.00

C-6

Standard Oil Co., Toledo

Oil 15.66

C-8

American Education Press, Chicago
The Democrat Co., City
Dobson-Evans Co., Columbus
Sentinel-Tribune, City
English Bros., City
Maas Bros., City
C. H. Stoelting Co., Chicago
A. E. Hughes & Co., City

"Current Events" 12.50
Excuse blanks 3.50
Cord .60
Tagboard 5.00
Groceries 9.74
" 5.04
Pyles Manual 23.21
Milk 1.14

C-9

F. H. Prieur, City

Nails, pails, etc. 6.29

C-11

Bolles Drug Store, City
Standard Oil Co., Toledo
" " " "

Oil .50
Rayolight oil 14.30
" " 7.15

D-3

Steinle Construction Co., City

Doors 10.55

E-5

Hopper Hardware Co., City

Oil Heater 4.50

E-8-Library

H. B. Williams, City

Money advanced for bulletins
from Govt. Ptg. Office 2.00
Magazines and Binding 55.50
Periodicals for 1918 268.10

D. Nitschke, Toledo

D. D. Dukes, Findlay, O.

E-8-Other

Thomas M. Earl, Columbus
Chas. Dury, Cincinnati
F. M. Gregg, Peru, Nebr.
John Church Co., Cincinnati
Bureau of Publications, Columbia Univ.
N.Y. City
American Book Co., Cincinnati, O.
Ohio State Reformatory, Mansfield

Mounting birds 8.09
" " 19.25
Books for Train. School 3.60
Music 13.47
Books for Train. School 2.40
" " " " 9.65
Book Case 80.00

E-9

Hopper Hardware Co., City

Snow Shovels 1.20

F-1

F. H. Prieur, City

Repairs for Ag. 6.40

F-3

City Water Co., City

Water for January 44.84

F-4

N.W. Ohio Nat. Gas Co., City
Ohio Northern Pub. Service Co., City

Gas for January 26.25
Electricity for Jan. 44.86

F-6

J. E. Shatzel, City
H. B. Williams, City
T. & O. C. Ry. Co., City
F. E. Reynolds, Wapakoneta
E. H. Ganz, Fremont
Rea McCain, City
H. B. Williams, City
T. & O. C. Ry. Co., City
W. L. Spencer, City
E. L. Moseley, City
H. Z. Campbell, City
F. G. Beyermann, City
Fred Cook, City

Expense account 14.90
" " 36.65
Freight 4.16
Expense account 4.20
" " 16.01
" " 3.70
Express advanced 1.80
Freight .89
Expense account 84.80
" " 6.90
" " 68.94
" " 4.24
Drayage and freight pd. 3.08

F-7

Wood Co. Telephone Co., City
Receivers, Cent. Union Tel. Co., City

Telephone serv. for Jan. 3.50
" " " " 4.50

F-9

Campbell & Collier, City

Labor and material on
frozen pipes 11.94

Moved by Reynolds and seconded by Collins that said pay rolls, claims and expense accounts be allowed as presented and paid from the funds provided for payment of same, fund designation to be made by Dr. Williams.

Voting aye: Ganz, Collins, Reynolds. Nays, none. Motion declared carried.

Moved by Reynolds and seconded by Collins that the Board now adjourn to meet at Bowling Green, on Saturday, Feb. 16, 1918, at 1 o'clock P. M. All members voted aye. Motion declared carried.

Meeting adjourned.

Attest: *F. E. Reynolds* Secretary pro tem. *E. H. Ganz* President

Bowling Green, Ohio, Feb. 16, 1918

Minutes of meeting of Board of Trustees of Bowling Green State Normal College, held in the administrative office of the Board, on Saturday, Feb. 16, 1918, convening at 1 o'clock P. M.

Members present: President E. H. Ganz, Vice President J. E. Collins, Secretary J. E. Shatzel, and F. E. Reynolds. President of the College, Dr. H. B. Williams, Contractor Carl Steinle, and Louis Brandt, present.

Minutes of previous meetings of Board read and approved.

Dr. Williams read a letter from Mrs. James D. McDonel and family expressing their appreciation of the sympathy of this Board extended to them in their bereavement.

Moved by Shatzel and seconded by Collins that F. E. Reynolds be elected treasurer of this Board to succeed James D. McDonel, deceased. Voting aye: Ganz, Collins, Shatzel. Nays, none. (Mr. Reynolds not voting.) Motion declared carried.

Dr. Williams reported for the records the receipt of \$138.45 from farm sales for the month of January made up as follows: Sale of milk to dormitory \$25.20; sale of cream to M. A. Ireland \$12.50; sale of hogs to F. Whitmer \$100.75. Said sum was paid into the hands of Treasurer Reynolds and his receipt taken therefor.

With reference to a settlement with the estate of late Treasurer McDonel, it was suggested that at the appropriate time Dr. Williams take the matter up with Mr. R. C. Guernsey of Fostoria, Ohio, and get the necessary checks and receipts to close the matter properly in the President's office and on the minutes of this Board.

Dr. Williams asked leave of absence for a few days, between Feb. 25 and Mar. 2, 1918, for the purpose of attending a meeting of The National Educational Association at Atlantic City. Leave granted by unanimous vote of the Board.

Dr. Williams spoke of the matter of taking care of claims, such as freight, gas and light bills, which must be paid practically upon presentation in order to avoid paying demurrage and penalties, and stated that under present arrangements he is advancing his own funds to protect the State. Moved by Collins and seconded by Reynolds that President Williams be authorized by the Board, by and with the consent of the Auditor of State, to sign vouchers for the payment of such claims as must be paid promptly to save demurrage and penalties, the same to be reported to the Board and formally allowed at the first meeting after such payments. Voting aye: Ganz, Collins, Reynolds, Shatzel. Nays, none. Motion declared carried.

Dr. Williams presented for action of the Board Estimate No. 11 in favor of The Steinle Construction Company, for work done on Training School building, the same amounting to \$3590.05 and being duly certified by Howard & Merriam, architects.

With reference to said Estimate, the following report, made by Paul R. Murray to Auditor A. V. Donahey, with reference thereto was by unanimous vote of the Board made a part of the records, to-wit:-